

Rachel Marie Music Studio

Welcome! I'm happy to be working with you! I look forward to guiding you (or your child) in development as a musician and performer. I strive to facilitate a safe, comfortable, and respectful learning environment and an open line of communication. Please feel free to express any questions or concerns that arise as we work together.

Commitment

- No long-term commitment is expected prior to our first lesson, since it's important to determine without pressure whether a student and I are a good fit. Thereafter, lessons take place on a **consistent schedule**, either **weekly** or **biweekly**.
- If **discontinuing lessons, notice is requested** at least **two weeks prior** to the date of the final lesson.
- I reserve the right to discontinue lessons for any reason.

Attendance and Make-Up Policy

- Attendance is expected at all lessons.
- I request notice of any conflicts with your scheduled lessons be given as far in advance as possible.
- Scheduled absences are permitted and will not be charged for, provided that **notice for any cancellation** is given at least **24 hours in advance**.
- If you cancel or miss a lesson, a make-up lesson is not guaranteed, though I may offer a make-up lesson at my discretion and if time permits.
- Time lost due to students' late arrival to or early departure from a lesson will not be guaranteed make-up time.
- If I must cancel a lesson for any reason, you will be notified as far in advance as possible and the lesson will be made up at a mutually agreeable time, either through an additional meeting or an extension of time added to existing lessons.
- No refunds are given for lessons, unless I deem it appropriate in an extreme case.

Payment

- Payment is accepted in the form of **cash, check** (made out to either "Rachel Marie" or "Rachel Marie Schachter"), or **Venmo** (@rachelmariemusic).
- In the case of cash and check, payment will be collected at the end of each lesson. In the case of Venmo, payment is expected within 24 hours of a completed lesson, and I will send a Venmo request if payment has not been completed by that time.
- If a payment is not received, lessons will be suspended until it is received.

Repertoire

I teach vocal styles including **classical, musical theatre, pop, folk, and country**. By and large, I accept repertoire requests made by students. Because I consider the health and safety of the voice to be the *most* important consideration, I may make modifications in key or arrangement based on a student's skill level and the technical focus of our lessons at any given time. I am happy to assign appropriate repertoire.

Practice

Regular practice between lessons is expected in order to deepen learning in lessons. The amount of appropriate practice time, as well as the nature of the practice time, will be discussed. This varies depending on each student's age and level.

Student name

Parent name (if applicable)

Student/Parent Signature

Date

Rachel Marie Schachter

Date